

Safeguarding checklist for clubs

Below are the minimum standards that the City of Wolverhampton Council would expect in place for all clubs (including new and small clubs).

Sessions are delivered by appropriately qualified, competent individuals (as per the National Governing Body [NGB] guidelines)

The club/organisation has a child protection/safeguarding policy in place (this can be NGB or Child Protection in Sport Unit [CPSU] template document)

The club/organisation has a named welfare officer and that the nominated persons contact details are made available to club members

At least one representative has attended CPSU recognised Safeguarding workshop (3 hours contact)

Medical information and contact details are collected and shared on a need to know basis and are made available to those delivering sessions in case of emergency

The club/organisation has adequate insurance in place to cover activities and individuals delivering sessions (usually £5m)

An appropriate person is first aid trained or when the sessions are delivered there are adequate people with first aid training present

All those in regular contact with children/vulnerable adults have an enhanced DBS certificate in place (no more than 3 years old)